

MORTON PUBLIC LIBRARY DISTRICT
September 8, 2021

The Morton Public Library District Board meeting was called to order at 4:30 p.m. Director Williams and board members Turner, Keach, Gryl, Thompson, Riesberg, Ropp and Hilliard were present.

PUBLIC COMMENT

There was no public comment.

MINUTES

The minutes from the August 21, 2021 Board Meeting were approved as submitted.

TREASURER'S REPORT

Gryl delivered the Treasurer's Report. The annual audit is underway, and no financial reports are available for presentation until the audit is concluded. **Thompson moved and Ropp seconded that the September bills be paid. A roll call vote was held. The motion carried unanimously.**

Invoices Paid	\$47,179.73	Payroll-Director	\$ 6,906.89
Ameren Illinois	827.53	Staff	<u>30,613.87</u>
I3 Broadband	388.40	Payroll Total:	\$37,520.76
Morton Utilities	220.36	Employer IMRF:	\$ 3,992.60
United Healthcare	3,663.97	Employer FICA:	\$ 4,227.01
IT360, Inc.	<u>2,125.90</u>		
Total Paid:	\$54,405.89		

DIRECTOR'S REPORT

Director Williams reported that a survey about employee satisfaction was conducted in July of 2021 and the results indicated an increase in employee satisfaction. Williams met with Dr. Buchko regarding the process for developing the Long-Range Plan. The process will begin with a community survey/data collection in October and continue with a number of meetings over approximately 10 weeks, through January. Members of the board will participate, as well as members of the community representing a wide range of constituencies.

NEW BUSINESS

The Board conducted an annual walk-through of the building and grounds. The board reviewed Library Standards Chapters 5-9.

The Board reviewed the list of Closed Session Minutes from the past 5 years. **Keach moved and Gryl seconded that these minutes remain closed.**

The Board reviewed the Donations, Gifts and Memorials Policy. **Thompson moved and Riesberg seconded to approve the policy with the addition of the Reading Garden fund to the Monetary Gifts section, which lists funds at the Morton Community Foundation benefiting the library. The motion carried unanimously.**

OTHER BUSINESS

The Board discussed a letter received from a patron. Director Williams will respond to the letter acknowledging that it was received and that the receipt requested by the patron had been mailed.

There being no further business, the meeting adjourned at 5:41 p.m.

Respectfully submitted,
Heather W. Thompson, Secretary

The next meeting will be held Wednesday, October 13, 2021 at 4:30 p.m.